

**CITY OF PLACERVILLE
MEASURES H/L SALES TAX COMMITTEE MEETING
MINUTES**

**MONDAY, JUNE 3, 2024
OPEN SESSION: 6:00 PM**

TOWN HALL
549 MAIN STREET, PLACERVILLE, CA 95667



2024

Susan Rodman, Chairperson
Garry Silvey, Vice-Chairperson
Elizabeth Zangari, Secretary
Thomas Cumpston, Committee Member
Mickey Kaiserman, Committee Member
Ryan Carter, Alternate Committee Member

6:00 P.M. OPEN SESSION

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG:

The meeting was called to order at 6:03 PM by Chairperson Rodman, and the Pledge of Allegiance to the Flag was recited.

2. ROLL CALL:

Present: Carter, Kaiserman, Rodman, Silvey, Zangari
Absent: Cumpston

3. ADOPTION OF AGENDA:

It was moved by Committee Member Kaiserman and seconded by Vice-Chairperson Silvey to adopt the agenda as presented. The motion passed by the following vote:

AYES: Carter, Kaiserman, Rodman, Silvey, Zangari
NOES: None
ABSENT: Cumpston
ABSTAIN: None

4. ELECTION OF OFFICERS:

4.1 Nominations for Chairperson

The Staff Liaison requested nominations from the Committee for the election of Chairperson. Following discussion by the Committee, it was moved by Secretary Zangari and seconded by Committee Member Kaiserman to nominate Garry Silvey as Chairperson. The motion passed by the following vote:

AYES: Carter, Kaiserman, Rodman, Silvey, Zangari
NOES: None
ABSENT: Cumpston
ABSTAIN: None

4.2 The Chairperson Calls for Nominations for Vice-Chairperson

Newly elected Chairperson Silvey called for nominations for the election of Vice-Chairperson. Following discussion by the Committee, it was moved by Secretary Zangari and seconded by Alternate Committee Member Carter to nominate Mickey Kaiserman as Vice-Chairperson. The motion passed by the following vote:

AYES: Carter, Kaiserman, Rodman, Silvey, Zangari

NOES None
ABSENT: Cumpston
ABSTAIN: None

4.3 The Chairperson Calls for Nominations for Secretary

Newly elected Chairperson Silvey called for nominations for the election of Secretary. Following discussion by the Committee, it was moved by Committee Member Rodman and seconded by Committee Member Zangari to nominate Tom Cumpston as Secretary. The motion passed by the following vote:

AYES: Carter, Kaiserman, Rodman, Silvey, Zangari
NOES None
ABSENT: Cumpston
ABSTAIN: None

5. PUBLIC COMMENT - BRIEF – NON-AGENDA ITEMS:

5.1 Written Communication

No written communication was received by the Committee.

5.2 Oral Communication

Oral comments were received from Committee Member Rodman regarding concerns with the timing and funding of the Sewer Line Relocation – Clay Street to Locust Street (CIP #41202).

6. MINUTES OF THE MEASURE H/L SALES TAX COMMITTEE MEETING OF APRIL 15, 2024 (Mr. Warren):

Following discussion by the Committee, it was moved by newly elected Vice-Chairperson Kaiserman and seconded by Committee Member Rodman to adopt the minutes for the Measures H/L Sales Tax Committee meeting held on April 15, 2024. The motion passed by the following vote:

AYES: Carter, Kaiserman, Rodman, Silvey, Zangari
NOES None
ABSENT: Cumpston
ABSTAIN: None

7. APPOINTMENT OF MELISSA MCCONNELL AS CITY ENGINEER (Mr. Warren):

The Staff Liaison gave an update on the recent appointment of Melissa McConnell as City Engineer.

8. STREETS, SEWER SYSTEM, AND WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM PROJECT HIGHLIGHTS (Ms. McConnell):

The City Engineer presented a brief update on the major street, sewer system, and water system Capital Improvement Program (CIP) projects funded by the Measure H and/or Measure L sales taxes and responded to questions posed by the Committee.

9. CLEAN WATER MAGAZINE'S ARTICLE ABOUT THE CITY OF PLACERVILLE'S 1938 PWA WASTEWATER PROJECT (PART 1 Mr. Warren):

A copy of the Clean Water Magazine's article about the City of Placerville's 1938 PWA Wastewater Project was included in the agenda packet for information purposes only.

10. FUTURE MEASURES H/L SALES TAX COMMITTEE MEETING DAY PREFERENCE(S) (Mr. Warren):

The Staff Liaison requested feedback from the Committee on preferred meeting day(s) of the month for future Committee Meetings. Following the discussion by the Committee, the Committee expressed the preference of meeting on the third Monday of the month.

11. MEASURE H FUND QUARTERLY FINANCIAL REPORT AS OF MARCH 31, 2024 (Mr. Warren):

The Staff Liaison presented the Measure H Fund financial report for the quarter ended March 31, 2024, and responded to questions posed by the Committee. Following discussion by the Committee, it was moved by Committee Member Zangari and seconded by Committee Member Rodman to acknowledge and file the Measure H Fund financial report for the quarter ended March 31, 2024. The motion passed by the following vote:

AYES: Carter, Kaiserman, Rodman, Silvey, Zangari
NOES: None

ABSENT: Cumpston
ABSTAIN: None

12. FORECASTED MEASURE H SALES TAX REVENUES AND FUND BALANCE FOR FISCAL YEARS 2023/2024 AND 2024/2025 (Mr. Warren):

The Staff Liaison presented the forecasted Measure H Sales Tax revenues and fund balance analysis for Fiscal Years 2023/2024 and 2024/2025 and answered questions posed by the Committee.

13. MEASURE L FUND QUARTERLY FINANCIAL REPORT AS OF MARCH 31, 2024 (Ms. Tornincasa):

The Assistant Finance Director presented the Measure L Fund financial report for the quarter ended March 31, 2024, and responded to questions posed by the Committee. Following discussion by the Committee, it was moved by Committee Member Rodman and seconded by newly elected Vice-Chairperson Kaiserman to acknowledge and file the Measure L Fund financial report for the quarter ended March 31, 2024. The motion passed by the following vote:

AYES: Carter, Kaiserman, Rodman, Silvey, Zangari
NOES: None
ABSENT: Cumpston
ABSTAIN: None

14. FORECASTED MEASURE L SALES TAX REVENUES AND FUND BALANCE FOR FISCAL YEARS 2023/2024 AND 2024/2025 (Ms. Tornincasa):

The Assistant Finance Director presented the forecasted Measure L Sales Tax revenues and fund balance analysis for Fiscal Years 2023/2024 and 2024/2025 and answered questions posed by the Committee.

15. HDL CALIFORNIA FORECAST SALES TAX TRENDS & ECONOMIC DRIVERS AS OF APRIL 2024 (Mr. Warren):

A copy of the HDL Sales Tax Trends and Economic Drivers report as of April 2024 was included in the agenda packet for informational purposes only.

16. PROPOSED FISCAL YEAR 2024/2025 MEASURE H FUND AND MEASURE L FUND CAPITAL IMPROVEMENT PROGRAM BUDGETS (Ms. McConnell):

The City Engineer presented the proposed Measure H Fund Capital Improvement Program Budget in the amount of \$1,806,507 and the proposed Measure L Fund Capital Improvement Program Budget in the amount of \$2,847,766 for Fiscal Year 2024/2025 and answered questions posed by the Committee. Following discussion by the Committee, it was moved by Committee Member Zangari and seconded by newly elected Vice-Chairperson Kaiserman to approve a recommendation to the City Council to adopt the Proposed Measure H Fund Capital Improvement Program Budget in the amount of \$1,806,507 and the Proposed Measure L Fund Capital Improvement Program Budget in the amount of \$2,847,766 for Fiscal Year 2024/2025 as shown below:

Project	Measure H Fund	Measure L Fund	Total
Tunnel Street Maintenance - Phase 1 (New)	\$ -	\$ 25,000	\$ 25,000
Sewer Line Relocation-Clay Street to Locust Street (CIP #41202)	-	250,000	250,000
Placerville Drive Bridge Widening (CIP #41410)	-	22,940	22,940
Thompson Way Repaving (CIP #42206)	-	225,000	225,000
Sherman Street Repaving (CIP #42208)	-	25,000	25,000
Annual Storm Drain Compliance (CIP #42212)	-	20,000	20,000
Smith Flat Road Storm Drain and Paving (CIP #42213)	200,000	1,700,000	1,900,000
Storm Drain Replacement-Upper Broadway and Point View Drive (CIP #42320)	-	200,000	200,000
Sheridan Street Paving (CIP #42324)	-	40,000	40,000
Canal Street, Phase 1 - Combellack Road to Cougar Lane (CIP #42402)	-	60,322	60,322
Canal Street, Phase 2 -Cougar Lane to US Highway 50 (CIP #42404)	-	66,000	66,000
Sewer Enterprise Fund Debt Service	516,070	-	516,070
Measure L Fund Construction Reserve	-	157,504	157,504
Measure H Fund Construction Reserve	1,090,437	-	1,090,437
Lead Water Service Replacement (New)	-	56,000	56,000
Total	\$ 1,806,507	\$ 2,847,766	\$ 4,654,273

The motion passed by the following vote:

AYES: Carter, Kaiserman, Rodman, Silvey, Zangari
NOES: None
ABSENT: Cumpston
ABSTAIN: None

17. WATER AND WASTEWATER COST OF SERVICE STUDY STATUS UPDATE (Mr. Warren):

The Staff Liaison provided a status update on the current water and wastewater cost of service study and responded to questions posed by the Committee.

18. UPCOMING ITEMS:

Items tentatively scheduled for the next Committee meeting include: The Street, Sewer System, and Water System Capital Improvement Program project highlights, water and wastewater cost of service study update, and the 2023 Water Usage Report.

19. REQUESTS FOR FUTURE AGENDA ITEMS (Mr. Warren):

Committee Member Rodman requested that the draft water and wastewater cost of service study be presented to the Committee once completed.

20. NEXT MEETING:

Monday, November 25, 2024 at 6:00 PM.

21. ADJOURNMENT:

The meeting was adjourned at 8:07 PM by newly elected Chairperson Silvey.

Dave Warren, Staff Liaison/Director of Finance

Garry Silvey, Chairperson